

Unsticking Your Grant Proposal: Interactive (Two Half-Day) Clinic

Date: Wednesdays, March 10 & March 24, 2010 Time: 9:00 a.m. – 12:00 p.m.

Registration Deadline: February 25, 2010 Fee: \$60.00

Location: Pace University Graduate Center, One Martine Avenue, White Plains
Partially underwritten by CHASE 


These two half-day interactive sessions will provide practical “nuts and bolts” information on applying for and securing funding from both public and private sources. In addition to the basics of proposal development, emphasis will be placed on techniques for researching and effectively approaching the funding organization. Skill building exercises, including the development of an actual funding proposal, will be a part of this course. Participants are expected to bring their questions on grants that they are working on.

Topics to be discussed:

- How to evaluate the proposal through the funder’s eye
- Developing a proposal checklist
- How to write a letter of intent, problem statement/needs assessment
- Methods/evaluation sections of a proposal

Who should attend: Executive directors, resource development staff, board members involved in grant writing.

Presenter: Grant Loavenbruck, DSW, Director of Special Projects at the Michaelian Institute for Public Policy and Management at PaceUniversity, White Plains, NY.

 United Way now offers MyCart.net, a secure online credit card payment option, for payment of registration fees for the Management Center courses. Receipt of your payment will be emailed to you. Please go to www.uwwp.org/pace.htm

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Please send completed registration form and \$60.00 fee. Please indicate method of payment:

- Check (payable to United Way)
- Credit Card: MasterCard Visa American Express Discover

Card no. _____ Exp. Date _____

Card Holders Name _____ Signature _____

Mary Ann Luna, Director of Management Center Initiatives

United Way of Westchester and Putnam, 336 Central Park Ave., White Plains, NY 10606

Questions? (914) 997-6700, ext. 740 Fax: (914) 949-6438 E-mail: mluna@uwwp.org

Name _____ Title _____

Agency _____

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