

EMERGENCY FOOD AND SHELTER PROGRAM
(EFSP)
WESTCHESTER BOARD

PHASE 28

CATEGORY	SAMPLE ELIGIBLE ITEMS	SAMPLE INELIGIBLE ITEMS
SERVED MEALS	Any food used in served meals (cold or hot); costs of transporting food to site or client; daily per meal schedule (\$2.00/meal)	Any items not related to actual feeding of a client. Excessive meal costs. Excessive snack items. Staff events/functions.
OTHER FOOD	Food vouchers, food boxes, grocery orders, restaurant vouchers, etc., food purchased for food banks and/or food pantries, vouchers, gift certificates (limited), transportation costs.	Tobacco, alcohol, paper products. Any non food item. Excessive snack food items. Staff events/functions.
SUPPLIES/ EQUIPMENT	\$300 per item maximum Mass feeding : pots, pans toasters, blenders, microwave, utensils, paper products, any item essential to the preparation of food, shelving. Diapers. Mass Shelter : cots, blankets, pillows, toilet paper, soap, toothpaste, toothbrushes, cleaning materials, limited first-aid supplies, underwear, diapers. Emergency repair of essential small equipment (\$300 limit for both mass feeding and mass shelter)	Decorative curtains, carpet, clothing, TVs, computer systems, office equipment, bedroom furniture other than beds (nightstand, lamps, etc.)
RENT/MORTGAGE	Past due rent or mortgage payment (P&I only); current rent or mortgage due within 5 calendar days; first month's rent. Limited to one month's cost for an individual/family.	Payment for rent/mortgage exceeding one month's cost; deposits; down-payment for purchase of home; late fees; legal fees; taxes, insurance & escrow accounts.
UTILITIES	Past due bills, or current bills due within 5 calendar days, for gas, electricity, oil, water; reconnect fees. May pay budget or actual. Limited to one month's amount that is part of the arrearage or current one month amount. One-time delivery of coal, propane.	Payment for utilities exceeding one month's cost; deposits; cable TV bills; phone bills; late fees.
ADMINISTRATIVE ALLOWANCE	TO BE USED BY LOCAL BOARD ONLY	Administrative expenses